

# TENDER DOCUMENT

(RATE CONTRACT FOR PURCHASE OF ELISA  
QUALITATIVE/QUANTITATIVE KITS)

**2022-23**



**ICAR – CENTRAL INSTITUTE FOR COTTON RESEARCH**

POSTAL ADD: POST BAG NO.2, SHANKAR NAGAR POST OFFICE, NAGPUR - 440010



**ISO 9001 – 2015 Certified**

**Location of the Institute: Near Khapri Phata, Panjari Farm, Wardha  
Road, Nagpur - 441108**

**(Phone No. 07103 – 275637 / 38 / 39, Fax : 07103-275529)**

**Website: [www.cicr.org.in](http://www.cicr.org.in), E-mail: [cicrnagpur@gmail.com](mailto:cicrnagpur@gmail.com)**



भा.कृ.अनु.प. - केन्द्रीय कपास अनुसंधान संस्थान  
पोस्ट बैग सं. 2, शंकरनगर पोस्ट ऑफिस, नागपुर - 440010  
ICAR - CENTRAL INSTITUTE FOR COTTON RESEARCH

POST BAG NO 2, SHANKAR NAGAR POST OFFICE NAGPUR - 440 010(M.S) INDIA

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Website: [www.cicr.org.in](http://www.cicr.org.in), E-mail: [cicrnagpur@gmail.com](mailto:cicrnagpur@gmail.com)

{Location: Near Khapari Phata, Panjari, Wardha Road, Nagpur – 441 108}

An ISO 9001-2015 Certified

GST No. 27AAAAI1830P3ZH



F. No. St.(03)/AICRP Bt/RC ELISA/HQ NGP/2022-23

Date: 08.09.2022

**NOTICE INVITING TENDER THROUGH E-PROCUREMENT**

Online Bids are invited from the interested firms under **two-bid system** for Rate Contract for the purchase of Elisa Qualitative/Quantitative kits at ICAR-CICR, Nagpur. Manual bids shall not be entertained.

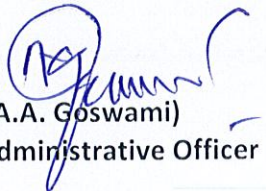
Tender documents may be downloaded from e-Procurement website of CPP Portal <https://eprocure.gov.in/eprocure/app> and also from ICAR-Central Institute for Cotton Research website [www.cicr.org.in](http://www.cicr.org.in) and should be submitted through online at CPPP as per the schedule as given in **CRITICAL DATE SHEET** as under:

**CRITICAL DATE SHEET**

Sl. No.	Particulars	EMD (Rs.)	Tender Fee (DD) (Rs.)
1	Elisa Qualitative/Quantitative kits (Detailed specification in Annexure - A)	90,000/-	NIL

**Note: EMD Calculated @3% of the Budgeted amount.**

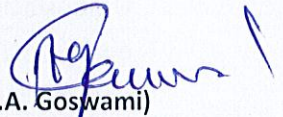
Date of release of Tender through e-procurement	08.09.2022 at 02:30 Hrs.
Bid Submission Start date/time	09.09.2022 at 09:30 Hrs.
Last date & time for submission of bid	16.09.2022 at 12:00 Hrs.
Date & Time for opening of technical bid	17.09.2022 at 14.00 Hrs.

  
(A.A. Goswami)  
Chief Administrative Officer

**IMPORTANT NOTES:-**

1. Tender Documents can be downloaded from the ICAR-CICR website [www.cicr.org.in](http://www.cicr.org.in) or from the Central Public Procurement Portal URL:<http://eprocure.gov.in/eprocure/app>. Bidders should enroll/register in the e-procurement module of Central Public Procurement Portal through the website: URL:<http://eprocure.gov.in/eprocure/app> for participating in the bidding process. Bidders should also possess a valid Digital Signature Certificate (DSC) for online submission of bids.
2. **Bids received on e-tendering portal only will be considered. Bids in any other form sent through sealed cover/email/post/fax etc. will be rejected.**
3. ICAR-CICR will not be responsible for any delay in enrollment / registration as bidder or submitting/uploading the offer on e-tender portal. Hence, bidders are advised to register in e-tendering website: URL:<http://eprocure.gov.in/eprocure/app> and enroll their Digital Signature Certificate and upload their quotation well in advance.
4. Any change/corrigendum/extension of opening date in respect of this tender shall be issued through websites only and no press notification will be issued in this regard. Bidders are therefore requested to regularly visit our website for updates.
5. ICAR-CICR reserves the right to accept/reject any or all the tenders in part/full without assigning any reason thereof.

Place: Nagpur  
Date: 08.09.2022

  
(A.A. Goswami)  
Chief Administrative Officer  
For and on behalf of the Director

## TECHNICAL BID

### (PART-I)

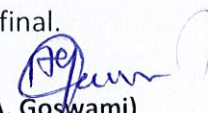
#### General Terms and Conditions of the notice inviting tender Rate Contract for the purchase of Elisa Qualitative/Quantitative kits at ICAR-CICR, Nagpur.

1. On behalf of the Director, ICAR-Central Institute for Cotton Research, Nagpur online tenders are invited for **purchase of Elisa Qualitative/Quantitative kits** at ICAR-Central Institute for Cotton Research, Nagpur – 441108 from time to time as per the terms and conditions set forth in the following paragraphs. The ARC of agency/ contract would be required initially for a period of one year. The contract can be extended further subject to satisfactory compliance of terms and conditions of the contract.
2. Tender form and terms & conditions can be downloaded free of cost from the website <http://eprocure.gov.in/eprocure/app> and [www.cicr.org.in](http://www.cicr.org.in) upto 09.30 hours of 09.09.2022. On-line bids complete in all respects should be submitted through CPP Portal <http://eprocure.gov.in/eprocure/app> only by or before the last date and time i.e. 16.09.2022 upto 12.00 hour.
3. Tenderers/bidders are requested to visit the website <http://eprocure.gov.in/eprocure/app> regularly. Any changes/modifications in tender enquiry will be intimated by corrigendum through this website only.
4. In case, any holiday is declared by the Government on the day of opening, the tenders will be opened on the next working day at the same time. The Director, ICAR – CICR, Nagpur reserves the right to accept or reject any or all the tenders.
5. The interested Firms **{except those who are registered with the Central Purchase Organization & National Small Industries Corporation (valid proof should be mandatory enclosed)}** are required to deposit (in original) an Earnest Money Deposit (EMD) of ₹ 90,000/- (Rupees Ninety thousand only) in the form of Demand Draft from any of the Nationalized Bank in India, in favour of **"The Director, ICAR–CICR, Nagpur"**. The bidder must have current Income Tax/ GST and statutory registration(s).
6. The aforesaid Demand Draft towards the cost for EMD should be submitted off-line to the tender inviting authority i.e. The Director, ICAR–CICR, Nagpur by or before 12.00 hours on 16.09.2022 and the scanned copy to be uploaded online by or before 12.00 hours on 16.09.2022. The DD towards the cost of Earnest Money Deposit should bear the date after of date of tender/ bid.
7. In no case, Earnest Money will be accepted after opening of tender.
8. **Submission of Tenders:** The bid along with the necessary documents should be uploaded in the [eprocure.gov.in](http://eprocure.gov.in) portal as per guidelines mentioned in the portal. Tender have to be submitted only online at <http://eprocure.gov.in/eprocure/app> in two bid systems i.e. (i) technical bid and (ii) financial bid in the prescribed proforma. All the documents in support of eligibility criteria etc. are also to be scanned and uploaded along with the tender documents.

Tender sent by any other mode will not be accepted. Decision of the Director, ICAR – CICR, Nagpur shall be final for aspect of the contract and binding on all parties. Dispute arising, if any, on the contract will be settled at his/her level by mutual consultation.

9. **Security Money:** The Contractual Agency shall provide Security in the form of Demand Draft in favour of **The Director, ICAR–CICR, Nagpur** payable at Nagpur - 441108 for contract period as would be specified in the order to be awarded to the successful bidder for a lump sum amount of **₹ 1,50,000/- (Rupees One lakh fifty thousand only)**. The Security money will be released only after the termination/expiry of the contract.
10. No interest on Security deposit and earnest Money deposit shall be paid by the ICAR–CICR to the bidder.
11. **Documents:** The documents as mention in Annexure-I (Check List) of Technical Bid should be submitted with tender along with the forwarding letter on letterhead of the contractor/firm; otherwise tender will not be entertained, which may be noted.
12. **Term of the tender:** Initially the term of the contract will be period for one year. On the expiry of the contract or on its termination, the Institute reserves the right to renew the contract on monthly/yearly basis on the terms and conditions that may then be mutually agreed upon. However, initially contract will award only one year and it will be extended for further period not more than two more years on supply provided satisfactorily by the agency.
13. **Payment Terms:**

The unit rate when quoted in their bids shall be multiplied by the actual numbers of requirement (based on the proposals) to whom contract be awarded and accordingly that amount shall be paid to the firm against their bill. The bill shall be raised against purchase order by the firm and no advance payment shall be made to the firm.
14. As per the Government's norms T.D.S. (income tax) applicable will be deducted from the bill, which may be noted.
15. The conditional tender will not be entertained. Every page so attached with this tender bears signature and the official seal. In case rates of one or more bidder are found similar, the criteria of finalizing the successful bidder will be as under.
  - a. Experience in the field.
  - b. Annual turnover of the firm/agency /contractor.
16. The competent authority of the ICAR-CICR, Nagpur reserves the rights of accepting/rejecting/ partially accepting any or all the tenders without assigning any reasons thereof.
17. In case of any dispute the decision of the Director, ICAR-CICR, Nagpur will be final.

  
(A.A. Goswami)  
**CHIEF ADMINISTRATIVE OFFICER**  
**ICAR–CICR, Nagpur**

## TECHNICAL BID

CHECKLIST OF DOCUMENTS TO BE SUBMITTED WITH TENDER DOCUMENT FAILING WHICH THE BID  
WILL BE LIABLE TO BE REJECTED

Sl. No.	Documents to be submitted	Whether Submitted or not	If submitted than mentioned page no.	Remarks
1	EMD deposited for ₹ 90,000/-			
2	Copy of Registration of firms under shop & establishment/Partnership Act./Company's Act. or Electrical license holder Etc			
3	Copy of PAN Card			
4	Copy of GST(if applicable)			
5	Experience Certificate (Please enclosed) a) Three similar purchase orders of Government Institutes or other reputed firms.			
6	Copy of Authorization letter			
7	Copy of Income Tax Return for last 3 years i.e. for the assessment year 2019-20, 2020-21 and 2021-22.			
8	Minimum turnover of the firm not less than ₹ 15,00,000.00 in each of the last 3 years i.e. for the year 2019-20, 2020-21 and 2021-22.			
9	Copy of Annexure-III & Annexure-IV			
10	An undertaking as per attached Format (Annexure – VI) duly attested by Notary on a non-judicial stamp paper of value of Rs. 100/- (Rupees One Hundred Only) regarding their non-blacklisting by any of the Govt. Departments, Public Sector Undertakings and/or by Central Vigilance commission during the last three years			

Full Name of Bidder with Address \_\_\_\_\_

\_\_\_\_\_

Signature with Seal of authorized signatory of firm

Date : \_\_\_\_\_

Place : \_\_\_\_\_

## FINANCIAL BID

(UNIT RATE TO BE QUOTED BY THE TENDERER IN THE BOQ AT CPP PORTAL IN THE FOLLOWING FORMAT)

S.N.	Particulars	Unit Rate (Including GST)	Total Amount (in Rs.) (Including GST)
	<b>Qualitative ELISA plates</b>		
1.	Qualitative Elisa Kit, 96 well Elisa Plate, complete kit for analysis of Cry 1Ac/Ab		
2.	Qualitative Elisa Kit, 96 well Elisa Plate, complete kit for analysis of Cry2Ab		
3.	Qualitative Elisa Kit, 96 well Elisa plate, Complete kit for analysis of Herbicide Tolerant gene- CP4-EPSPS Synthase		
	<b>Quantitative ELISA plates</b>		
4.	Quantitative Elisa Kit, 96 well Elisa plate, complete kit for analysis of Cry 1Ac/Ab		
5.	Quantitative Elisa Kit, 96 well Elisa Plate, complete kit for analysis of Cry2Ab		
6.	Quantitative Elisa Kit, 96 well ELISA Plate, Complete Kit for analysis of Herbicide Tolerant gene-CP4-EPSPS Synthase		
	<b>Express-Strips (Lateral Flow Strips)</b>		
7.	Quantitative Elisa Kits- Xpresstrips kit for Cry1Ac/Ab (50 Lateral Flow Strips)		
8.	Quantitative Elisa Kits- Xpresstrips kit for Cry2Ab (50 Lateral Flow Strips)		
9.	Quantitative Elisa Kits-Xpresstrips kit for CP4 EPSPS (50Lateral Flow Strips)		
10.	Quantitative Elisa Kits-Xpresstrips kit for Cey1 F (50 Lateral Flow Strips)		
11.	<b>Lyophilization Service for Cotton Tissues (per sample)</b>		
	Rate should be quoted alongwith transportation/freight		

Authorized Signatory with seal/stamp

Address:

Contact No.-

E\_mail Id-

**(To be given on Company Letter Head)**

Name of the Firm :

Registered /Postal Address :

1	Permanent Account Number (PAN) No	
2	GST Registration No. (If applicable)	
3	BANK DETAILS:	
a	Bank Name	
b	Branch Address	
c	Account No	
d	Type of Account (Current/Savings)	
e	MICR No	
f	RTGS/NEFT Code	

Date:

Name of the Authorized Signatory

Place:

Stamp &amp; Signature



**TENDER ACCEPTANCE LETTER**  
(To be given on Company Letter Head)

Date: \_\_\_\_\_

To,  
The Director,  
ICAR-Central Institute for Cotton Research,  
Near Khapri Phata, Panjari Farm,  
Wardha Road, Nagpur - 441108.

**Sub: Acceptance of terms and conditions of tender.**

**Tender Reference No.: St.(03)/AICRP Bt/RC ELISA/HQ NGP/2022-23**

**Name of tender/work: Rate Contract for the purchase of Elisa Qualitative/Quantitative kits at ICAR-CICR, Nagpur.**

Dear Sir,

I/we have downloaded / obtained the tender documents(s) for the above mentioned 'Tender/work' from the web site(s) namely [www.cicr.org.in](http://www.cicr.org.in) and CPPP for the following purchase: **Rate Contract for the purchase of Elisa Qualitative/Quantitative kits at ICAR-CICR, Nagpur** as per your advertisement, given in the above-mentioned website(s).

1. I/we hereby certify that I/we have read the entire terms and conditions of the tender documents from Page No. **01** to **08** (including all documents like annexure(s), part(s) etc.) which form part of the contract agreement and I/we shall abide hereby by the terms/conditions/clauses contained therein.
2. The corrigendum(s) issued from time to time by your department / organizations too have also been taken into consideration, while submitting this acceptance letter.
3. I/we hereby unconditionally accept the tender conditions of above mentioned tender document(s)/corrigendum(s) in its totality / entirely.
4. I/we do hereby declare that our Firm has not been blacklisted/debarred by any Govt. Department/Public Sector Undertaking.
5. I/we certify that all information furnished by our Firm is true and correct and in the event the information is found to be incorrect/untrue or found violated, then your department/organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours faithfully,

(Signature of the Bidder, with Official Seal)

**INSTRUCTIONS FOR ONLINE BID SUBMISSION:**

The bidders are requested to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>.

**REGISTRATION:**

- Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app> ) by clicking on the link **“Online Bidder Enrolment”** on the CPP Portal which is free of charge.
- As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority Recognized by CCA India (e.g. Sify / encode / eMudhra etc. ), with their profile.
- Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
- Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC /e-Token.

**SEARCHING FOR TENDER DOCUMENTS:**

- There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, other keywords etc. To search for a tender published on the CPP Portal.
- Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective ‘My Tenders’ folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
- The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

### **PREPARATION OF BIDS:**

- Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- Please go through the tender advertisement and the tender document carefully to understand the documents required to be uploaded/submitted as part of the bid. Please note the number of covers in which the bid documents have to be uploaded/submitted, the number of documents – including the names and content of each of the document that need to be submitted. Any deviation from these may lead to rejection of the bid.
- Bidder, in advance, should get ready the bid documents to be uploaded/submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF / JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned documents.
- To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN Card Copy, Annual Reports, Auditor Certificates etc.) has been provided to the bidders. Bidders can use “My Space” or “Other Important Documents” area available to them to upload such documents. These documents may be directly submitted from the “My Space” area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

### **SUBMISSION OF BIDS:**

- Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- Bidder has to select the payment option as “Offline” to pay the tender fee / EMD as applicable and enter details of the instrument.
- Bidder should prepare the EMD as per the instructions specified in the tender document. The Original should be posted / couriered / given in person to the concerned official, latest by the last date of bid submission or as specified in the tender documents. The details of the DD, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.
- Bidders are requested to note that they should necessary submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and

complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changes.

- Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.
- The server time (which is displayed on the bidder's dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers / bid openers public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- Upon the successful and timely submission of bids (i.e. after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

**ASSISTANCE TO BIDDERS:**

- Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk.

**UNDERTAKING**

I/We have read and understood all the terms and conditions of the tender document contained in the present tender form for contract and I/We do hereby agree and abide by with all the terms and condition of this tender document.

I/We do hereby declare that all the details provided in this tender are true to the best of my/our knowledge and belief and any misrepresentation of facts will render me/us liable to any action as may be deemed fit by ICAR-Central Institute for Cotton Research, Nagpur.

I/We do hereby also accept ICAR-CICR have the right to accept or reject this application and not to issue invitation to Tender to me/us.

I/We undertake to communicate promptly to ICAR-CICR any changes in the condition or working of the firm. It is certified that we have not been blacklisted by any organization of Government of India including Central Vigilance commission (CVC) in the last three years. The undersigned is fully authorized to sign and submit this application form on behalf of the organization, he/she represent. We authorize ICAR-CICR to approach individuals, employees, firms and corporations to verify our competence and general reputation.

Signature: - .....

Name: - .....

Designation: - .....

Address: - .....

Place: - .....

Dated: - .....

